K-STATE
Research and Extension

Date of Application _____

APPLICATION FOR EMPLOYMENT
Summer Enrichment Program Intern

Please attach a resume.

NAME _____
First Name Middle Initial Last Name

ADDRESS _____
Street Address City State Zipcode

TELEPHONE (Mobile) _____ (Home) _____

E-MAIL ADDRESS _____

Please indicate any dates during the internship term (May 17 – August 7, 2027) that may conflict with your availability.

EDUCATION

High School Diploma or GED certificate Yes ☐ No ☐

COLLEGE, BUSINESS OR VO-TECH SCHOOLS ATTENDED
List names and locations of schools, degrees or certificates received and special skills learned. Limit 1230 characters

PLEASE LIST COMPUTER SKILLS: Limit 1600 characters

K-State Research and Extension is an equal opportunity provider and employer.

JOB SKILLS

Please summarize experience related to: (Limit 1200 characters per box)

Administering programs

Managing events and activities

Teaching in formal and non-formal settings

Managing volunteers and employees

Working with youth

WORK HISTORY

List in order all positions you have held starting with most current, including any time you were in business for yourself and any periods of military service. If your duties changed significantly in the course of any employment, indicate changes as separate employment. Resume may not be substituted for following employment history.

Last or Present Employment

Employer: _____ Job Title: _____
Address: _____ Dates of employment: _____ to _____
Phone: _____ Hours per Week: _____ Immediate Supervisor: _____
Type of Business: _____ # of People Supervised: _____ for _____ years ____ months
Duties While Employed (also list equipment used regularly in the work of this position):

Reason for Leaving:

Other Employment

Employer: _____ Job Title: _____
Address: _____ Dates of employment: _____ to _____
Phone: _____ Hours per Week: _____ Immediate Supervisor: _____
Type of Business: _____ # of People Supervised: _____ for _____ years ____ months
Duties While Employed (also list equipment used regularly in the work of this position):

Reason for Leaving:

Employer: _____ Job Title: _____
Address: _____ Dates of employment: _____ to _____
Phone: _____ Hours per Week: _____ Immediate Supervisor: _____
Type of Business: _____ # of People Supervised: _____ for _____ years ____ months
Duties While Employed (also list equipment used regularly in the work of this position):

Reason for Leaving:

Employer: _____ Job Title: _____
Address: _____ Dates of employment: _____ to _____
Phone: _____ Hours per Week: _____ Immediate Supervisor: _____
Type of Business: _____ # of People Supervised: _____ for _____ years ____ months
Duties While Employed (also list equipment used regularly in the work of this position):

Reason for Leaving:

REFERENCES

May we contact your present employer regarding your qualifications? Yes ☐ No ☐

Please list three persons in addition to the employers named above. Do not include relatives.

Name _____ Telephone _____

Address _____

Name _____ Telephone _____

Address _____

Name _____ Telephone _____

Address _____

To the best of my knowledge, all answers to the foregoing are true and correct. I hereby grant permission to K-State Research and Extension to contact each of my former employers listed above concerning my qualifications for employment. Permission is also granted to each of my former employers to give K-State Research and Extension information they may have with respect to my work experience with them.

_____
Signature